

MINUTES

April 28, 2008

The regularly scheduled meeting of the Board of County Commissioners was called to order this 28th day of April, 2008, in meeting room 200 of the Cleveland County Office Building by Chairman George Skinner. Tammy Howard, County Clerk/Secretary, called roll and those present were:

George Skinner, Chairman
Rusty Sullivan, Vice-Chairman
Rod Cleveland, Member
Tammy Howard, Secretary

Others present were: Christine Brannon, David Batton, Eddie Thomason, Ed Miller, Brenda Wakeman, Melinda Duke, Deborah VanWye, Peggy Laizure, James Tyree, John Murrell, Shari Kinney, Denise Ellison, Jim Helm and Dave Spaulding.

Chairman Skinner began the meeting with the Pledge of Allegiance.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the minutes of the Regular Meeting of April 21, 2008.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Upon the request of Brenda Wakeman, Assistant Purchasing Agent, Chairman Skinner moved, seconded by Rusty Sullivan, to accept and award and/or reject at a later date County Bid #HWY-1368 – Non-Encumbered Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners. The bid term will be from May 22, 2008 through September 21, 2008.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following page:

CLEVELAND COUNTY BID SUMMARY						
List of Individual Bidders						
	Clark Oil Distributors, Inc.	Certified Labs	Fentress Oil Co.	Hooten Oil Co.	Jim Johnson Oil Company	
BID: #HWY-1368						
DEPT: Commissioner's						
DATE OPENED: 4-28-08						
	1	2	3	4	5	
						Awarded To:
Non-Encumbered						Tabled 4-28-08
Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners.						
The bid term will be from May 22, 2008 thru September 21, 2008						
NON-COLLUSION AFFIDAVIT:	YES	YES	YES	YES	YES	

Upon the request of Brenda Wakeman, Assistant Purchasing Agent, Chairman Skinner moved, seconded by Rod Cleveland, to accept and award and/or reject at a later date County Bid #HD-1369 – Janitorial Service Contract for the Cleveland County Health Department located at 250 12th Avenue, N.E., Norman, Oklahoma and 224 S. Chestnut, Moore, Oklahoma. The bid term will be from the award date through and including 12-months, with option to re-new up to two (2) years on an annual basis.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following page:

CLEVELAND COUNTY BID SUMMARY												
List of Individual Bidders												
	ACA Environmental Services	All Clean Services & Supply, Inc.	Allstar Maintenance, Inc.	The Executive Lock, Inc.	Dynamin Power Systems, LLC	Facility Care, Inc.	A-Deal Services	Capital Cleaning	Jani King	Oklahoma Building Services	Top Clean, Inc.	
BID: 4HD-1369												
DEPT: Health Department												
DATE OPENED: 4-28-08												
	1	2	3	4	5	6	7	8	9	10	11	
List of Individual Items												
Janitorial Service Contract for the Cleveland County Health Dept. located at 250 12th Avenue, N.E., Harrow, OK and 224 S. Cleveland, Moore, OK												Awarded To: Tabled 4/28/2008
BORMAL LOCATION:												
Was on-site inspection made?	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	
Monthly Total:	\$2,380.00	\$2,699.00	\$2,850.00	\$4,250.00	\$2,495.00	\$2,500.00	\$4,025.00	\$3,288.00	\$2,649.00	\$2,570.00	\$3,950.00	
Convenience Labor per Hour:	\$18.00	\$21.54	\$14.00	\$22.50	\$1.00	\$15.00	\$20.00	\$16.40	\$15.50	\$22.50	\$16.00	
Carpet Cleaning per Sq. Ft.:	\$0.16	\$0.09	\$0.10	\$0.09	\$0.02	\$0.12	\$0.25	\$0.14	\$0.15	\$0.09	\$0.20	
HOOR LOCATION:												
Was on-site inspection made?	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	
Monthly Total:	\$1,000.00	\$1,039.00	\$1,085.00	\$1,250.00	\$1,025.00	\$975.00	\$2,150.00	\$950.00	\$1,149.00	\$1,322.50	\$1,200.00	
Convenience Labor per Hour:	\$18.00	\$21.54	\$14.00	\$22.50	\$7.00	\$15.00	\$20.00	\$16.40	\$15.50	\$22.50	\$16.00	
Carpet Cleaning per Sq. Ft.:	\$0.16	\$0.09	\$0.10	\$0.09	\$0.02	\$0.12	\$0.25	\$0.14	\$0.15	\$0.09	\$0.20	
Exceptions:	---	---	---	---	---	---	---	---	---	None	None	
Contact Person:	Dina Victoria Adams	Bryan Hether	Bob Herbert	Robert G. Lira	Mary P. Alford	Anna K. Oakes	Dee Spalding	Josh Corbett	Shane Wilson	LM Denny	Clara Pugh	
Telephone Number:	(405) 701-8904	(405) 485-4080	(405) 673-7804	(405) 260-5584	(405) 410-0360	(405) 672-2580	(405) 615-5780	(405) 740-3036	(405) 843-5864	(405) 437-0839	(405) 750-2630	
Fax Number:		(405) 522-4272	(405) 673-7804	(405) 260-4982	(405) 677-2968	(405) 672-2522	(405) 754-3458	(405) 740-3938	(405) 843-5828	(405) 675-4388	(405) 750-2627	
NON-COLLUSION AFFIDAVIT:	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	

Upon the request of Brenda Wakeman, Assistant Purchasing Agent, Rusty Sullivan moved, seconded by Rod Cleveland, to accept and award and/or reject at a later date County Bid #COM3-1370 – The purchase of one (1) or more, new 2009 model, End Dump Quarter Frame Trailer for the Cleveland County Commissioners.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following page:

CLEVELAND COUNTY BID SUMMARY

List of Individual Bidders						
	G R & D Equipment Sales & Parts, L.L.C.	Frontier Equipment Sales, LLC	Southwest Trailers & Equip.	Total Truck & Trailer	Warren Cat	
BID: #COM3-1370						
DEPT: Commissioner's						
DATE OPENED: 4-28-08						
	1	2	3	4	5	
List of Individual Items						Awarded To:
The purchase of one (1) or more, new 2009 model, End Dump Quarter Frame Trailer for the County Commissioners.						Tabled 4/28/2008
PROPOSED TRAILER:						
MAKE:	Ranco	Construction Trailer Specialist	CTS	Hilbilt	NO BID	
MODEL:	Edg 26-34	Rock Master	Rock Master	Mongoose		
YEAR:	2008	2008/2009	2008	2008		
WARRANTY:	1yr 3yr Structural	1 year	1 Yr.	1 Year		
BID PRICES:						
F.O.B. VENDOR PLANT:	\$38,050.00	\$29,895.00	\$31,250.00	\$40,260.00		
READY FOR PICK-UP DATE:	---	5/29/2008	---	6-8 Weeks ARO		
				Total's Yard		
DELIVERED TO WAREHOUSE:	\$39,250.00	\$31,575.00	\$32,450.00	\$41,000.00		
DELIVERY DATE:	45 Days	5/30/2008	30 days ARO	6-8 Weeks ARO		
OPTIONAL EQUIPMENT:						
OPTION #1	\$2160.00 Manual \$2755.00 Electric	\$2355.00 Electric \$1924.00 Manual	\$1900.00 Manual \$2400.00 Electric	\$3,000.00		
OPTION #2	N/A	N/A	\$1,500.00	\$3,600.00		
OPTION #3	N/A	\$2,145.00	\$600.00	\$1,800.00		
OPTION #4	\$550.00	\$475.00	\$500.00	\$630.00		
OPTION #5	\$2,700.00	\$3,750.00	\$2,000.00	\$1,800.00		
OPTION #6	\$275.00	\$405.00	\$400.00	Standard		
OPTION #7	\$325.00	\$555.00	\$600.00	\$300.00		
OPTION #8	\$100.00	\$195.00	\$200.00	Standard		
OPTION #9	YES	Standard	Standard	No Charge		
OPTION #10	\$250.00	\$419.00	\$400.00	Standard		
Exceptions:	Hanrox 450 , 32" Tub, 4 x 4 x 3/8 Top Rail	---	Have to Build	As Noted		
Does Bid Proposal Comply:	YES	YES	YES	YES		
Contact Information:						
Name:	Russell Griffis	Bill Kerr	RW Scarberry	Robert "Bob" Stavinoha		
Title:	Partner	Partner	Sales Rep.	Sales		
Telephone:	(405) 590-2865	(405) 354-2611	(405) 494-9851	(405) 329-3765		
Fax:	(405) 217-9090	(405) 354-2992	(405) 943-4013	(405) 329-8588		
NON-COLLUSION AFFIDAVIT PA-102(1982)	YES	YES	YES	YES		

Upon the request of Brenda Wakeman, Assistant Purchasing Agent, Rusty Sullivan moved, seconded by Rod Cleveland, to table the awarding and/or rejecting County Bid #HWY-1366 – One-Year (1) Non-Encumbered Contract for Tires and Tubes. The bid term will be from the bid award date through one-year (1).

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Upon the request of Brenda Wakeman, Assistant Purchasing Agent, Rusty Sullivan moved, seconded by Rod Cleveland, to table the awarding and/or rejecting County Bid #HWY-1367 – One-Year (1) Non-Encumbered Contract for Highway and Bridge Materials for the County Commissioners. The bid term will be from May 5, 2008 and ending on May 4, 2009.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Chairman Skinner called for discussion, consideration, and/or action on the Jail Report from Ed Miller.

Mr. Ed Miller presented the following report:

The Cleveland County Detention Center held an average of 153 inmates this reporting period. The following are the daily inmate counts which were taken at 8 a.m. on each day listed.

Date	Head Count	Pott Co.	Other	C.C.D.C.
4/15/2008 Tues	160	15	1	144
4/16/2008 Wed	150	14	1	135
4/17/2008 Thur	141	14	1	126
4/18/2008 Fri	144	16	1	127
4/19/2008 Sat	171	16	1	154
4/20/2008 Sun	167	16	1	150
4/21/2008 Mon	144	12	1	131
4/22/2008 Tues	151	12	1	138
<u>Daily Average</u>	<u>153</u>	<u>14</u>	<u>1</u>	<u>138</u>

The Book-Ins comparison for this week:

2007 25 FEMALES & 161 MALES = 186 TOTAL

2008 43 FEMALES & 145 MALES = 188 TOTAL

Twelve (12) Inmates were transported to DOC April 15, 2008. Two (2) Inmates were transported to DOC April 23, 2008. Two (2) Inmates were transported to DOC April 25, 2008. Six (6) Inmates are currently scheduled to be transported to DOC.

Rod Cleveland asked Captain Miller what the females were being booked in for?

Captain Miller replied he had a list back in his Office and could give the Commissioner's a copy.

Rusty Sullivan asked if Captain Miller could give them an update on the female inmates.

Rod Cleveland stated the female inmate numbers were up more than the male inmate numbers over the last couple of months.

Captain Miller replied the numbers were up and the charges varied from burglary, bogus checks and drug charges.

Rusty Sullivan stated he would like to see what charges they are across the board.

Captain Miller replied okay.

Rusty Sullivan moved, seconded by Rod Cleveland, to accept the Jail Report.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the following Cash Fund

Appropriations:

a.	Sheriff's Service Fee Fund	\$	42,800.27
b.	Sheriff's Commissary Fee Fund		3,919.41
c.	Sheriff's Courthouse Security Service Fee Fund		2,637.82
d.	Sheriff's Jail Fund		7,116.22
e.	Sheriff's Revolving Fund		111,628.30
f.	Sheriff's Federal Share Revenue Fund		523.80
g.	Sheriff's D.A.R.E. Program Fund		100.00
h.	Treasurer's Certification Fee Fund		6,140.00
i.	County Clerk's Lien Fee Fund		3,328.85
j.	County Clerk's Preservation Fee Fund		29,799.67
k.	Court Clerk Revolving Fund		14,945.43
l.	Fair Board Fund		11,160.10
m.	Highway Unrestricted		458,868.41
n.	Bridge Capital Improvement		444.57
o.	Assessor's Revolving Fund		571.25
p.	S.T.O.P. Violence Against Women Grant		3,500.00
q.	Drug Court Revolving Fund (Adult)		1,881.60
r.	Commissioner's Building Fund		955.60

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the following Blanket Purchase Orders:

a. General Fund		
08-5029 – SM2	FireCo of Oklahoma, Inc.	\$ 1,000.00
08-5045 – C2	The Thompson Company	2,500.00
08-5060 – B2A	Accurint, Inc.	300.00
08-5061 – B2A	American Chemical Systems, LLC	100.00
08-5062 – B2A	UniFirst	150.00
08-5063 – B1A	Associate Medical Professionals	5,000.00
08-5069 – R2	Mooreland Landscape	2,000.00
b. Highway Fund		
08-5051 – T2A	T.D.’s Radio, Inc.	200.00
08-5056 – T2A	D & S Distributing	1,000.00
c. Sheriff Service Fee Fund		
08-5065 – CFB2	Oklahoma Dept. of Public Safety	700.00
08-5066 – CFB2	Rod’s Pest Control	150.00
d. Sheriff Revolving Fund		
08-5064 – CFBRE2	American Elevator Company, Inc.	430.00

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

08-0403 – C2	08-0137 – T2A
08-0412 – C2	08-0146 – T2A
08-0415 – C2	08-3337 – T2A
08-1144 – B2A	
08-4083 – A4	08-0539 – CFDCRE(A)2
	08-0541 – CFDCRE(A)2
08-0235 – MD2	08-3084 – CFDCRE(A)2
08-0255 – MD2	08-3126 – CFDCRE(A)2
08-4020 – CFBRE2	
08-4235 – CFBRE2	
08-4538 – CFBRE2	

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY 07/08</u>	
a. General Fund	\$ 30,307.27
b. Highway Fund	22,109.50
c. Health Fund	6,229.80
d. Sheriff Service Fee Fund	24,425.82
e. Sheriff Revolving Fund	2,361.74
f. Sheriff Commissary Fund	786.09
g. Sheriff Federal Share Revenue Fund	583.00
h. Sheriff Jail Fund	5,268.54
i. Treasurer Certification Fee Fund	7,457.26
j. Drug Court Revolving Fund (Adult)	242.89
k. Fair Board Fund	2,938.70

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, Rod Cleveland moved, that the meeting be adjourned. Rusty Sullivan seconded the motion.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

(Clerk's Note: Agenda was posted on 4-25-08 @ 8:50 a.m.)